



# Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

[www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)

## Jefferson County Board of Health Agenda

Health Department Conference Room

1541 Annex Road, Jefferson, WI 53549

**Wednesday, September 20, 2017**

**1 p.m.**

### Board Members

Marie Wiesmann, RN, BSN, Chair; John McKenzie; Vice-Chair, Ed Morse, Secretary; Dick Schultz; Don Williams, MD

1. Call to order
2. Roll Call/Establishment of a Quorum
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Approval of Board of Health Minutes for July 19, 2017
6. Communications
  - a. Request from Anita Martin for Agenda Item in November
  - b. Communications from Ixonia Residents
7. **Public Comment** (Members of the Public who wish to address the Board on specific agenda items must register their request at this time)
8. **Review of Health Department Financial Report**
  - a. Review and Discussion of Income Statement
  - b. Review and Discussion of 2018 Budget
9. **Operational Update of the Environmental Health Program**
10. **Discussion of Public Health Preparedness Program**
  - a. Hazardous Materials Tabletop Exercise
  - b. Update on 2017-2018 Public Health Preparedness Grant
  - c. Family Assistance Center Training
  - d. Meeting with UW-Whitewater
11. **Discussion of Public Health Program**
  - a. Review of Statistics
  - b. Review of Communicable Disease Cases Reported
  - c. Parents as Teachers Training
  - d. State Child Passenger Safety Program of the Year Award
  - e. Discussion of Fluoridation of the Village of Palmyra Water
12. **Discussion of Health Department Monthly Report**
13. **Adjourn**

**Next Scheduled Meetings: All Wednesdays – November 29, 2017, January 17, 2018 and March 21, 2018**

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.*



# Jefferson County Health Department

1541 Annex Road • Jefferson, WI 53549 • (920) 674-7275 • FAX (920) 674-7477

[www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)

## Jefferson County Board of Health Meeting Minutes – Wednesday, July 19, 2017 Conference Room

**Call to Order:** M. Wiesmann, Chair, called the meeting to order at 1:00 p.m.

**Roll Call/Establishment of a Quorum:** Quorum established.

**Board Members Present:** Marie Wiesmann, Chair, RN, BSN; John McKenzie, Vice-Chair; Dick Schultz; Don Williams, M.D.

**Board Member Excused Prior to Meeting:** Ed Morse, Secretary

**Guests Present:** Benjamin Wehmeier, County Administrator; Anita Martin, Citizens for a Better Environment; Ronni Monroe, Citizens for a Better Environment; Sally Jones, Citizens for a Better Environment

**Staff Present:** Gail Scott, Director; Diane Nelson, Public Health Program Manager; Jeff Larkin, Environmental Health; Kaylie Wroblewski, Environmental Health; Sandee Schunk, Clerical/Recorder

**Certification of Compliance with the Open Meetings Law:** Confirmed by G. Scott, Director

**Approval of the Agenda:** *Motion by J. McKenzie to approve the agenda; second by D. Schultz; motion carried unanimously.*

**Approval of Board of Health Minutes for March 22, 2017:** *Motion by J. McKenzie to approve the minutes as written; second by D. Schultz; motion carried unanimously.*

### Communications

- a. **Letter from the Southeast Wisconsin Incident Management Team (SE IMT):** G. Scott reviewed the letter included in the meeting packet from the SE IMT thanking the Health Department for providing funding to them. The Health Department was awarded a \$5,000 grant and per request of Donna Haugom, Emergency Management Director, allowed \$2,500 for the Southeast WI Incident Management Team to purchase equipment.

### Public Comment

Anita Martin, representing Citizens for a Better Environment, spoke on the possibility of a goat farm being established in the Town of Aztalan in the future and shared a one page handout on and their concerns about Q-fever. The representatives from Citizens for a Better Environment were invited to return to the September 20, 2017 Board of Health meeting for further discussion of this topic.

### Review of Health Department Financial Report

- a. **Review and Discussion of Income Statement:** G. Scott reviewed the May 2017 Statement of Revenue & Expenditure report included in the meeting packet. *Motion by J. McKenzie to approve the Financial Report; second by Dr. D. Williams; motion carried unanimously.*
- b. **Review of Grants that Ended June 30, 2017:** G. Scott reported that grants are monitored on an ongoing basis. The Public Health Preparedness grant and Zika grant both ended 6/30/2017 with funding used in full. An extension for the Increasing Adult Immunization Coalition grant has been requested as there is an unused balance of \$972.80 to use for medical clinic "Lunch n Learn" presentations at local medical clinics. The Health Department was notified via e-mail that the grant will be extended but details have not been released as to how many months will be added to the grant period. Discussion followed on the Tdap (Tetanus, Diphtheria and Pertussis) vaccine for adults as

Medicare does not cover this vaccine that is advised for grandparents to protect infants and children from Whooping Cough. Diane N. shared that Medicare age clients may be referred to the Health Department for a Tdap vaccine and pay the administration fee only.

- c. **Fees for Immunizations:** G. Scott reviewed the handout in the meeting packet. Effective July 20, 2017, adults will be asked to pay a \$10.00 administration fee per vaccine (most common vaccines administered will be for immigrants and the adult Tdap). Effective January 1, 2018 the administration fee for children will increase from \$10.00 per visit to \$15.00 per visit. *Motion by Dr. D. Williams to approve the proposed fees listed on the handout; second by D. Schultz; motion carried unanimously.*
- d. **Out of State Travel Request for Emi Reiner:** G. Scott reported that Public Health Nurse, Emi Reiner, received a scholarship from Community Advocates, Inc. to attend a national conference in Atlanta, GA. from July 23<sup>rd</sup> – 27<sup>th</sup> titled “Engineering Healthy Communities”. The scholarship will reimburse up to \$1,940.00 for the registration fee, lodging, airfare, meals and ground transportation. The Finance Committee has approved the out-of-state travel.
- e. **Fees for Submission of Wild Animals for Rabies Testing:** G. Scott reported that the Health Department is responsible for covering fees for the submission of wild animals to the State Lab of Hygiene for rabies testing. There was no recommendation to add possible fees to the budget as the cost is unknown and would probably have a minor impact.

#### **Operational Update of the Environmental Health Program**

- a. **Registered Sanitarian New Hire:** G. Scott introduced Kylie Wroblewski, Registered Sanitarian. Kylie started mid-June and had interned last summer at the City of Watertown Health Department. J. Larkin is training her on basic inspections such as swimming pools, campgrounds and restaurants. J. Larkin reported that due to staffing changes they are currently about 140 inspections behind schedule with 350 completed since January 1<sup>st</sup>. J. Larkin reported that they have 83 plus re-inspections they are involved in and this can require 3 – 4 visits per case. They are following up on 3 properties in lead hazard corrections; a raw sewage issue at a local campground involving the DNR and Zoning; an issue with manure run-off with heavy rain in the Fort Atkinson area; good news of improvement at the hoarding case in Lake Mills; inspections completed with food safety training at the County Fair food booths.

#### **Discussion of Public Health Preparedness Program**

- a. **Power Outage Exercise:** Diane N. reported that vaccine stored in the Health Department lab has a monetary value in the thousands of dollars. The maintenance staff monitors the refrigerator temperatures and there is a back-up plan to move the vaccine to the jail kitchen refrigerator in case of a power outage in this building. It was noted at the exercise that Kwik Trips have a corporate generator available so their food and fuel remains available during an emergency situation and pharmacies usually have back-up generators for protecting their vaccine. These would be options available in the community should the need arise to move the Health Department vaccine and the jail location is not an option.
- b. **Regional Medical Surge Exercise:** Gail S. and Diane N. attended this exercise regarding patient placement and communication if a local hospital would be taken out of service in an emergency situation.
- c. **Update on Medical Countermeasures/Points of Dispensing Plan:** G. Scott reported that Michele Schmidt, Public Health Administrative Assistant, contacted Jefferson County 911 call centers, aviation services, emergency management, EMS, essential government services, financial services, fire departments, healthcare providers, law enforcement, long term care facilities, funeral homes, pharmacies, transportation services, veterinarian clinics and the local humane society. A spreadsheet was created listing how many essential staff members at each department would need immediate vaccinations in an outbreak situation. This information will be shared with the State Department of Health Services and Jefferson County Emergency Management.

- d. **Family Assistance Center Training:** G. Scott reported this training was canceled today due to flooding in the southeastern part of the state.
- e. **Meeting with UW – Whitewater:** On July 18<sup>th</sup>, Gail S. and some of the nursing staff attended a meeting at the UW Health Center for planning a mass clinic exercise and disaster response.

#### **Discussion of Public Health Program**

- a. **Review of Statistics:** D. Nelson reviewed the handout included in the meeting packet. Jail nursing visits remain high. G. Scott reported that the 2017 WIC grant decreased nearly \$10,000 from 2016 and is based on client caseload and WIC caseloads are down statewide. A management meeting is scheduled today to discuss WIC funding and staffing due to changes in the WIC program. Discussion followed if hospitals and medical clinics are aware of the WIC program so services are offered and provided to clients in need. D. Nelson reported that in the first 6 months of this year the department's immunization benchmark is at 80% with the set goal to be above 80% (Adult Tdap is the lowest % given). A report can be run from WIR (Wisconsin Immunization Registry) with a list of client names that are due for a booster.
- b. **Review of Communicable Disease Cases Reported:** D. Nelson reviewed the May and June 2017 report included in the meeting packet. D. Nelson reported that a TracFone was purchased for face-to-face contact with a DOT (Direct Observed Therapy) Tuberculosis client and saves having the nurse make home visits. Dr. D. Williams reported Hepatitis C testing is advised for age 50 and older.
- c. **Greater Watertown Community Health Foundation Grant:** G. Scott reported that registration for the evidence-based in-home "Parents as Teachers" has begun for Health Department nurses, Dodge County nurses, and Jefferson County Birth-to-Three staff. The registration fees are covered under the Changemaker grant funding in the amount of \$16,578.00 that has already been deposited. The Health Department is the fiscal agent for this grant. Trainings will be held in August and September.
- d. **New Public Health Nurse Hire:** G. Scott reported that Amanda Lenz, RN, BSN was hired and is fitting in well with the staff. She has past experience in elderly care and Hospice care. She lives locally, is enthusiastic and will cover the Jefferson area of the County.
- e. **Policy regarding Placing Links on the Health Department Website:** G. Scott reviewed the "Jefferson County Social Media Policy" included in the meeting packet. Upon review of item "8h" listed on page 2 of the County policy – *a motion of agreement was made by D. Schultz to accept item #8 "Jefferson County social media content and comments containing any of the following shall **not** be allowed for posting: (letter h) External links constituting official endorsement or representative views on behalf of the Jefferson County"; second by Dr. D. Williams; motion carried unanimously.*

G. Scott reported that monthly reports included in the meeting packet include March through June 2017. It was noted that G. Scott is getting off of the Rock River Free Clinic Board and Katrina Waldron, Public Health Nurse will join the Board.

**Adjourn:** *Motion by D. Schultz to adjourn the meeting at 2:35 p.m.; second by J. McKenzie; motion carried unanimously.*

**Next Scheduled Meetings:** All Wednesdays – September 30, 2017, November 17, 2017, January 17, 2018 and March 21, 2018.

**Please note:** after the meeting the November Board meeting was changed to November 29, 2017.

Respectfully submitted;  
Sandee Schunk, Clerical/Recorder

## Gail Scott

---

**To:** Anita Martin  
**Subject:** RE: Board of Health--Correspondence

**From:** Anita Martin [<mailto:anita.jmartin2014@gmail.com>]  
**Sent:** Wednesday, August 30, 2017 10:36 AM  
**To:** Gail Scott; [Marie.Wiesmann@forthc.com](mailto:Marie.Wiesmann@forthc.com); [jwmckenzie@charter.net](mailto:jwmckenzie@charter.net); Ed Morse; Dick Schultz; [dwilliams@forthc.com](mailto:dwilliams@forthc.com); Benjamin Wehmeier  
**Cc:** Sandee Schunk  
**Subject:** Board of Health--Correspondence

**Dear Ms. Scott, Ms. Wiesmann, Mr. McKenzie, Mr. Morse, Mr. Schultz, Dr. Williams, and Mr. Wehmeier,**

Thank you for the opportunity to speak during the public comment period at the Jefferson County Board of Health meeting July 19. As part of the local environmental group, Sally Jones, Ronni Monroe, and I appreciated the chance to introduce ourselves and briefly address members of the board.

As we mentioned, we are interested in presenting a proposed public health livestock ordinance pertaining to goats and sheep, to the Board of Health. However, we have encountered a scheduling conflict with the Sept. 20 date, which is the next time the Board of Health meets.

Could you please put us on the agenda for the Wed., Nov. 29 Board of Health meeting? If we could have 15 minutes to present the proposed public health ordinance at this meeting, we would very much appreciate it.

As requested, we will distribute the draft to committee members and other parties for their review prior to the Nov. 29 meeting. To allow adequate time to review it, we will send out an email with the draft of the public health ordinance no later than the first week of November. (If more time is needed, please let us know when in October we should email the ordinance.)

We look forward to hearing back from you regarding the status of our request to address the Board of Health Nov. 29.

Thanks again for your time, attention, and consideration.

Regards,

Anita J. Martin-volunteer

Citizens for a Better Environment Lake Mills Area

[\(920\) 648-4720](tel:(920)648-4720), [\(920\) 285-6875](tel:(920)285-6875); CBE [920-285-1863](tel:920-285-1863)

## Gail Scott

---

**To:** mary frankiewicz  
**Subject:** RE: RE: CAFO smell

**From:** mary frankiewicz [<mailto:frankim7@yahoo.com>]  
**Sent:** Tuesday, September 12, 2017 2:06 PM  
**To:** Gail Scott  
**Subject:** Re: RE: CAFO smell

I'm sorry, Gail. This farm is in Ixonia. It is called Taglane Farms. I thought someone from our group had contacted and updated you about the farm. It is a dairy CAFO with 1800 units right now and looking to double in the near future.

If you need more information, I can give you more. Our group is called Defending Our Ixonia Countryside. We are on fb and have a website.

Mary Frankiewicz

On Monday, September 11, 2017, 9:36:36 AM CDT, Gail Scott <[GailS@jeffersoncountywi.gov](mailto:GailS@jeffersoncountywi.gov)> wrote:

Where is this farm?

*Gail M. Scott, RN, BSN Director/Health Officer*

Jefferson County Health Department  
1541 Annex Road Jefferson, WI 53549  
920-674-7275  
920-674-7228 (Desk)  
920-988-3381 (Cell)  
920-674-7477 (FAX)

---

**From:** mary frankiewicz [<mailto:frankim7@yahoo.com>]  
**Sent:** Thursday, August 31, 2017 12:30 PM  
**To:** Colin Duffy; Gail Scott  
**Subject:** CAFO smell

The smell from the farm next door has been unbearable Tues and Wed. nights. Tues it was especially gagging, burning my eyes and nose. Just want to go on record that it is terrible.

Mary Frankiewicz

## Gail Scott

---

**From:** Janet <teach4591@gmail.com>  
**Sent:** Saturday, September 02, 2017 9:33 AM  
**Subject:** Once again!

Today is my husband's birthday so it will be a tremendously busy day. However, before I do much of anything else, I am writing to you. This, for some of you, is an ongoing conversation that I hope, someday soon, is being listened to! For others on the list today, I am hoping that someone new to my letters might think this is important enough to pay attention to.

This morning, before 7a.m., I could hear the clanging of the buckets on the loaders at the CAFO and they were dumping feed and trying to make sure it was all out of the buckets. It was clanging and clanging and clanging.....and it is loud.

All day yesterday, there were construction and manure hauling vehicles going past our house. I would liken it to Chinese torture. It was constant. It started before seven a.m. and continued well beyond our dinner time. The CAFO across the field from us continues to work on building the second lagoon pit for their liquid manure.

That brings me to my second point. There were pockets of horrible smelling air all around our property later in the day. I walk our dog past farms that are not CAFOs and am well aware of what animal manure smells like. This is manure on steroids. Why do we have to pretend this is a farm, a family farm, and it is okay to be this way? Is it okay for the neighbors to have to deal with this? Where are our rights? This has been going on since the CAFO expansion in 2008. It has not been an every now and then occurrence.

Yes, I know there are "farmers have the right to farm" laws on the books. I do think it is time to revisit these laws. Did you know that in 2016, there were foreclosures on over one family farm a day? Hmmm....do you think this might have something to do with big ag? Think about it!

More to follow, I am sure!

Thank you for taking time to read this. Now, please figure out what to do to help everyone else who is not a CAFO owner.

Very Sincerely,

Janet Foust, Defending Our Ixonia Countryside member

## Gail Scott

---

**From:** sdpassono@gmail.com  
**Sent:** Sunday, September 03, 2017 2:42 PM  
**To:** Gail Scott  
**Subject:** Fw: Tag Lane Farm Complaint - Stench

**From:** [Dyan Pasono](#)  
**Sent:** Friday, September 1, 2017 7:18 PM

**Subject:** Tag Lane Farm Complaint - Stench

I am writing to vehemently complain about the horrendous stench coming from the Tag Lane Farm all throughout the day today and now that evening is setting in it has become toxic. The ammonia smell is overwhelming and is even leaking through the sealed windows and doors of our newer home.

I cannot imagine what is going on at that "factory" but the cesspool stench that emanates from there is ruining our community. We are unable to plan to have company over and enjoy the beautiful weather of Wisconsin because of one neighbor. This is not right, fair, or just. We are forced to live inside with doors and windows closed and sometimes that isn't even enough to keep the stench out.

This is overwhelming and something must be done about this. Is no one listening to the citizens around here? We need your help...NOW...Please...I am begging. It gets worse every week.

I live approximately a half mile west from the "toxic factory". My heart goes out to the poor people who live within feet of the cesspool and those who are east of it. Their lives have already been ruined. Why is this allowed to go on????

Thank you for anything you can do for the poor people of this community. We are truly suffering.

**Steve & Dyan Pasono**



## Gail Scott

---

**From:** Janet <teach4591@gmail.com>  
**Sent:** Sunday, September 10, 2017 4:16 PM  
**Subject:** Here we go....again!!!

I hope the sunshine has invaded your spaces and you are enjoying it while it lasts. Quite a contrast to those people in the south with too much rain and wind and such tremendous devastation...devastation from natural causes.

I came home from meeting on Saturday afternoon. Thoughts about the meeting, creative thoughts, were flying through my head...can we do this, will we be able to do this, what would benefit the children the most. And, then my thoughts stopped. I was driving past the CAFO on River Valley Road in Ixonia. Even though the windows in my car were up, the smell permeated the car. It was not pleasant. I thought of the row of houses that butts up against the CAFO land with people in them who get this horrible smell constantly and have nowhere to hide, to escape. And, this is not a natural occurrence....or normal.

Today, I was home shortly after lunch. Sat on the porch with my husband and tried to have a peaceful chat. I breathed in the air and stopped short. WHY???? I did not sign up for air that is continually making it difficult to breathe, to enjoy the outdoors. This is not just a once in a while occurrence, either. Again, we are taxpayers with a right to clean air, a right to enjoy OUR property which includes the air above it.

I will continue to keep you updated with the smell and our concerns.

Janet Foust, Defending Our Ixonia Countryside Group

Jefferson County Health Department - Statement of Revenues & Expenditures				
01/01/17 - 07/31/17	YTD Actual	Prorated Budget	Annual Budget	YTD Budget Variance
<b>REVENUE:</b>				
Personal Care WIMCR Funding	0.00	295.00	500.00	-295.00
<b>Total Personal Care</b>	<b>0.00</b>	<b>295.00</b>	<b>500.00</b>	<b>-295.00</b>
<b>Total WIC</b>	<b>197,982.70</b>	<b>203,158.24</b>	<b>344,336.00</b>	<b>-5,175.54</b>
Public Health Fee for Service	81,560.84	82,783.49	140,311.00	-1,222.65
Public Health Grant Income	84,295.77	65,484.69	110,991.00	18,811.08
<b>Total Public Health</b>	<b>165,856.61</b>	<b>148,268.18</b>	<b>251,302.00</b>	<b>17,588.43</b>
<b>Total Income</b>	<b>363,839.31</b>	<b>351,721.42</b>	<b>596,138.00</b>	<b>12,117.89</b>
<b>EXPENSE:</b>				
Personal Care Operating Expense	0.00	295.00	500.00	-295.00
<b>Total Personal Care</b>	<b>0.00</b>	<b>295.00</b>	<b>500.00</b>	<b>-295.00</b>
WIC Salary & Benefits	168,845.58	175,786.96	297,944.00	-6,941.38
WIC Contracted Services	4,171.30	3,793.70	6,430.00	377.60
WIC Operating Expense	24,965.82	23,577.58	39,962.00	1,388.24
<b>Total WIC</b>	<b>197,982.70</b>	<b>203,158.24</b>	<b>344,336.00</b>	<b>-5,175.54</b>
Public Health Salary & Benefits	556,260.95	598,133.74	1,013,786.00	-41,872.79
Public Health Contractual	23,019.87	27,317.00	46,300.00	-4,297.13
Public Health Operating Expense	89,729.94	95,651.98	162,122.00	-5,922.04
Capital Equipment	0.00	0.00	0.00	0.00
<b>Total Public Health</b>	<b>669,010.76</b>	<b>721,102.72</b>	<b>1,222,208.00</b>	<b>-52,091.96</b>
<b>Total Expense</b>	<b>866,993.46</b>	<b>924,555.96</b>	<b>1,567,044.00</b>	<b>-57,562.50</b>
<b>2017 SUMMARY</b>				
<b>Total 2017 Income YTD:</b>	<b>363,839.31</b>	<b>351,721.42</b>	<b>596,138.00</b>	<b>12,117.89</b>
<b>2017 County Tax Levy Applied:</b>	<b>488,954.08</b>	<b>488,954.08</b>	<b>838,207.00</b>	<b>0.00</b>
<b>Total 2017 Revenue:</b>	<b>852,793.39</b>			
<b>Total 2017 Expense:</b>	<b>866,993.46</b>	<b>924,555.96</b>	<b>1,567,044.00</b>	<b>-57,562.50</b>
<b>Deficit = 2017 Annual Activity (Revenue vs. Expenses)</b>	<b>-14,200.07</b>			
<b>2016 Restricted Carryover Funds Applied to 2017*</b>	<b>1,400.00</b>	<b>1,475.00</b>	<b>2,500.00</b>	<b>-75.00</b>
<b>2017 Budgeted Reserve Funds Applied to Deficit:</b>		<b>76,817.41</b>	<b>130,199.00</b>	<b>76,817.41</b>
<b>2017 Summary of Operations:</b>	<b>-12,800.07</b>			

<b>*Prior Year Carryover Funds Used in 2017:</b>	<b>Summary:</b>
BU 4501 - Cribs \$ 2500.00	\$ 1,400.00
<b>*Total Carryover Applied to 2017:</b>	<b>\$ 1,400.00</b>

<b>2016 End-of-Year Fund Balance:</b>	<b>\$ 741,253.23</b>	<b>Matches Finance</b>
<b>2017 Pre-Paid Expenditures per Finance:</b>	<b>\$ (19,037.00)</b>	
<b>2017 Restricted Donation Carryover (cribs):</b>	<b>\$ (2,500.00)</b>	
<b>2017 Budgeted Reserve Funds Applied:</b>	<b>\$ (130,199.00)</b>	
<b>Working Capital Reserve 3 Month Goal:</b>	<b>\$ (421,490.00)</b>	
<b>Unassigned Fund Balance "Available" 2018:</b>	<b>\$ 168,027.23</b>	<b>Matches Finance</b>

Health Department Programs Business Units	Estimated Revenue 2017	Estimated Expenses 2017	Estimated 2017 End of Year	Requested Revenue 2018	Requested Expenses 2018	2018 Requested Budget
4301 - Personal Care (? WIMCR settlements)	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ -
4406 - WIC Grant***	\$ 328,666.00	\$ 328,666.00	\$ -	\$ 328,504.00	\$ 328,504.00	\$ -
4456 - WIC Peer Counselors	\$ 11,494.00	\$ 11,494.00	\$ -	\$ 10,264.00	\$ 10,264.00	\$ -
4501 - Public Health*****	\$ 88,128.00	\$ 998,062.00	\$ (909,934.00)	\$ 68,256.00	\$ 1,013,244.00	\$ (944,988.00)
4507 - MCH Consolidated Contract	\$ 20,357.00	\$ 33,495.00	\$ (13,138.00)	\$ 20,357.00	\$ 30,225.00	\$ (9,868.00)
4514 - Lead Consolidated Contract	\$ 6,366.00	\$ 9,563.00	\$ (3,197.00)	\$ 6,366.00	\$ 14,253.00	\$ (7,887.00)
4515 - Immunization Consolidated Contract	\$ 14,708.00	\$ 21,367.00	\$ (6,659.00)	\$ 14,708.00	\$ 18,550.00	\$ (3,842.00)
4502 - TB Dispensary	\$ 400.00	\$ 300.00	\$ 100.00	\$ 400.00	\$ 300.00	\$ 100.00
4503 - Headstart Nursing	\$ 5,977.00	\$ 5,977.00	\$ -	\$ 9,037.00	\$ 9,037.00	\$ -
4521 - Environmental Health	\$ -	\$ 35,000.00	\$ (35,000.00)	\$ -	\$ 35,000.00	\$ (35,000.00)
4524 - Mental Health Nursing	\$ 14,810.00	\$ 14,810.00	\$ -	\$ 14,432.00	\$ 14,432.00	\$ -
4528 - Free Clinic Services	\$ 51,799.00	\$ 51,799.00	\$ -	\$ 53,781.00	\$ 53,781.00	\$ -
4632 - Public Health Preparedness**	\$ 59,556.00	\$ 59,556.00	\$ -	\$ 54,846.00	\$ 54,846.00	\$ -
4633 - Public Health Infrastructure & QI*****	\$ 1,040.00	\$ 1,040.00	\$ -	\$ -	\$ -	\$ -
4626 - Adult Immunization Grants (2)****	\$ 9,370.00	\$ 9,370.00	\$ -	\$ -	\$ -	\$ -
4631 - Public Health Preparedness - Zika*	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
<b>Totals:</b>	<b>\$ 618,171.00</b>	<b>\$ 1,585,999.00</b>	<b>\$ (967,828.00)</b>	<b>\$ 580,951.00</b>	<b>\$ 1,582,436.00</b>	<b>\$ (1,001,485.00)</b>
2017 Adopted Tax Levy:	\$ 838,207.00					
2016 Carryover funds into 2017 for cribs:	\$ 2,500.00					
Budgeted Fund Balance to apply to 2017:	\$ 130,199.00					
Estimated Balance for 2017:	\$ 3,078.00					
2018 Revenue vs. Expenses:	\$ (1,001,485.00)					
2018 Tax Levy Goal:	\$ 842,691.00					
Estimated Amount over 2018 Tax Levy Goal:	\$ (158,794.00)					
Requested Reserve Fund to be Applied to Balance:	\$ 158,794.00					
2018 Estimated Balance:	\$ -					
Unassigned Fund Balance at closing of 2016:	\$ 168,027.23					
Estimated Unassigned Balance at end of 2018:	\$ 9,233.23					
Estimated 2017 & Unassigned Balance 2018:	\$ 12,311.23					
Xcel 2018 Budget Summary updated 09/07/17-ss						

#### Changes to 2018 Budget Request:

\*Zika Preparedness (BU 4631) not being renewed in 2018 = (\$ 5,000) revenue/expenses from 2017 budget.  
\*\*Preparedness (BU 4632) decreased revenue/expenses from 2017: (\$ 835) & (\$ 3,875) scholarships rec'd 2017  
\*\*\*WIC grant decrease (\$ 4,676) decrease in 2018 from 2017 "adopted" budget (caseload decrease).  
\*\*\*WIC Clerk decreased to 32 hours/week effective 10/01/2017 due to program changes and decreased funding.  
\*\*\*\*Adult Immunization grants (BU 4626) not expected in 2018 (\$ 9,370) in revenue/expenses.  
\*\*\*\*\*Public Health (BU4501) Changemaker Grant \$ 16,578 in 2017 only; \$ 1,940 conference grant 2017 only.  
\*\*\*\*\*PHHS/QI Grant (BU4633) funding undecided for 2018 - did not budget revenue/expenses.

## **Local Public Health Preparedness Contract Objectives**

### **CDC Cooperative Agreement Year 1: July 1, 2017 – June 30, 2018**

#### **LPHA BP-1 Contract Objectives**

##### **Domain 1 Community Resilience**

- Capability 1: Community Preparedness
  - Capability 2: Community Recovery
1. Local and tribal public health agencies (LPHA) will create or modify plans, coordinate trainings and exercises, and obtain resources to prepare their communities, to withstand, and recover from public health incidents.
  2. Conduct inclusive risk planning for the whole community, including for children; pregnant women; senior citizens; individuals with access and functional needs, including people with disabilities; individuals with pre-existing, serious behavioral health conditions; and others with unique needs throughout the five year project period.
  3. LPHA will create or modify plans to include response to Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) threats.
  4. All LPHA staff assigned to preparedness and/or response roles need to complete at minimum ICS 100, ICS 200 and NIMS 700 training within six months of hire or assignment. Within the five year cooperative agreement period, LPHA staff assigned to command staff, section chiefs or other Incident Command System leadership roles should complete ICS 300 and ICS 400.
  5. LPHA must continue membership in their regional Wisconsin Healthcare Coalition (HCC). <https://www.dhs.wisconsin.gov/preparedness/hospital/index.htm>
  6. LPHA must conduct a hazard vulnerability assessment (HVA), or update their current HVA. The HVA must be shared with their regional Healthcare Coalition (HCC). LPHA attending their regional HCC HVA meeting to provide input and feedback is encouraged.
  7. Participate in at least one Homeland Security Exercise and Evaluation Program (HSEEP) compliant exercise before June 30, 2018, to improve implementation of the Incident Command System. Use of ICS to manage a real incident may be used in lieu of an exercise as long as an HSEEP-complaint after action report is completed.
  8. Ensure volunteers are included in training, drills, and exercises to develop competency at implementing plans as described in the Emergency System for Advance Registration of Volunteer Health Professionals (ESAR-VHP) compliance requirements.
  9. Maintain three to five emergency contacts on the Partner Communication and Alerting (PCA) Portal.
  10. Local Public Health Agency staff with access to the PCA Portal will review and update their profile every six months.

11. Maintain a jurisdictional WEAVR administrator and conduct quarterly messaging drills with the jurisdictions WEAVR members.
12. Submit a proposed budget an actual budget and an end of year budget. Submit the proposed budget by completing and uploading the PHEP Budget Template for BP-1 to the PCA Portal budget page. Updates for the actual budget and end of year budget can be made by editing the agencies submitted budget on the PCA Portal budget page. Detailed instructions are at the top of the PCA Portal budget page.

Budget deadlines:

- Proposed budget – October 2, 2017
- Actual budget – February 9, 2018
- End of year budget – August 15, 2018

### **LPHA BP-1 Contract Deliverables**

Contract deliverables are the work products that must be submitted to the Wisconsin Department of Health Services Office of Preparedness and Emergency Health Care to meet grant requirements:

Deliverable 1: Submit either the jurisdiction's hazard vulnerability assessment (HVA) or the sign-in sheets from the regional Healthcare Coalition's HVA meeting.

Deliverable 2: Post on the PCA Portal or submit by email to State staff an HSEEP-compliant After Action Review and Improvement Plan.

Deliverable 3: Submit a proposed budget by completing and uploading the BP-1 PHEP budget template to the PCA Portal budget page.

Deliverable 4: Submit an end-of-year budget by editing the agency's submitted budget on the PCA Portal budget page.



## **Public Health Program Statistics 2017**

Public Health Statistics	2016	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2017
Blood Lead Level Screenings	504	40	35	26	36	33	37	39	55					301
Blood Lead Level (> 10ug/dL)	10	2	0	1	1	1	2	2	1					10
Blood Lead Levels (5-9 mcg/dL)	20	3	3	3	0	3	2	1	3					18
PHN Well Water Samples	15	6	9	5	0	0	1	1	2					24
Car Safety Seat Inspections	126	9	10	27	6	13	8	11	6					90
Cribs for Kids/ Safe Sleep	21	1	0	2	4	2	2	3	3					17
County Jail Client Visits	5183	550	398	443	412	375	429	417	417					3441
Jail immunizations	69	0	4	2	5	10	7	19	5					52
Health Education Sessions/ Events	57	2	1	2	3	4	3	8	6					29
Communicable Disease Cases	462	15	32	36	29	39	19	27	36					233
Specimen submission for rabies	N/A	3	1	0	0	0	3	4	3					14
Healthy Smiles Referrals	N/A	6	0	0	5	2	2	5	4					18
Fluoride Varnish Contacts	314	24	12	19	19	23	16	9	12					134
Mental Health CSP Visits	585	51	43	49	48	58	56	45	59					409
Prenatal Care Coordination clients	39	4	4	2	10	5	1	1	6					33
Public Health Contacts	4288	339	302	295	278	80	203	263	318					2078
Immunizations Given	1664	38	33	52	36	32	39	44	93					367
Immunization Clients	1036	16	13	21	15	16	20	19	34					154
Office Clients Blood Pressures	29	4	2	14	6	2	13	3	3					47
Office Clients Mental Health Meds	116	9	9	8	11	10	12	9	10					78
Office Clients TB Skin Tests	254	18	12	27	17	12	9	12	8					115
Office Pregnancy Tests	50	9	10	2	5	3	2	3	5					39
Well Child/HealthCheck Exams	29	0	0	0	1	2	1	2	6					12
WIC Monthly Caseload Average	1340	1191	1183	1176	1157	1210	1181	1222	1200					N/A
WIC Breastfeeding Peer Support Visits	365	43	43	48	39	34	31	35	39					273
First Breath Enrollees	0	2	1	0	0	0	2	0	0					5

# Monthly Disease Incident Counts by Resolution Status Jefferson County August 2017

## Jefferson County

Applied filters: Resolution Status equal to Confirmed, Probable, Suspect, Not A Case AND Disease Category Incident Count not equal to 0 AND Disease Category equal to Category I, Category II, Environmental, Not Reportable AND Received Year-Month equal to 2017-08 AND Jurisdiction equal to Jefferson County

		Incident Count				
Resolution Status		Confirmed	Probable	Suspect	Not A Case	Total
Disease Category	Disease Subcategory					
Category I	Hepatitis A	0	0	0	2	2
	Pertussis (Whooping Cough)	2	0	0	9	11
	VRSA / VISA	0	0	1	0	1
	Arboviral Disease	0	0	0	0	0
	Campylobacteriosis (Campylobacter Infection)	2	2	1	0	5
	Chlamydia Trachomatis Infection	17	0	13	0	30
	Cryptosporidiosis	1	0	0	1	2
	Ehrlichiosis / Anaplasmosis	0	0	1	0	1
	Giardiasis	1	0	1	1	3
	Hepatitis B	0	0	0	2	2
Category II	Hepatitis C	0	1	5	5	11
	Invasive Streptococcal Disease (Groups A And B)	1	0	0	6	7
	Lyme Disease	1	1	6	0	8
	Mycobacterial Disease (Nontuberculous)	2	0	0	0	2
	Pathogenic E.coli	0	0	7	0	7
	Salmonellosis	0	0	1	0	1
	Syphilis	0	0	0	2	2
	Varicella (Chickenpox)	0	0	0	1	1
	Influenza	0	0	0	2	2
	MRSA	3	0	0	0	3
	Not Reportable	1	0	1	0	2
	Tuberculosis, Latent Infection (LTBI)	1	0	1	0	2
<b>Total</b>		<b>32</b>	<b>4</b>	<b>38</b>	<b>31</b>	<b>105</b>

Data last refreshed on Thursday, September 7, 2017 1:22:39 PM CDT. Analysis performed by Diane Nelson, Program Manager, Jefferson County Health Department.

## Financial Update

### 6/30/2017 Revenue/Expense Report:

Revenue Posted/To Be Collected: \$323,852.72

Total Estimated Revenue as of 6/30/17: \$742,956.22

Estimated Deficit as of 6/30/17: (\$1,000.50)

**Net Estimated Surplus as of 6/30/17: \$399.50**

Pro-rated Approved Tax Levy applied: \$419,103.50

Total Expenses as of 6/30/17: \$743,956.72

2016 Carryover for Cribs applied to date: \$1,400.00

Note: Reserve fund balance available in the amount of \$130,199 will be used to offset any end-of-year deficit.

## Public Health Report

- ★ Emi Reiner, Katrina Waldron and Melissa Koenigs present received additional dental varnish training from Dr. Adina Ness (DDS, RDH) who is the Southern Region Workforce Educator and works with CHAW.
- ★ After 15 years on the Rock River Free Clinic Board of Directors, Gail Scott passed the torch to Katrina Waldron, Public Health Nurse, who was unanimously elected onto the board. This is part of Gail Scott's five year succession plan! As a new member of the board Katrina enthusiastically volunteered to staff the Rock River Free Clinic booth at Tomorrow's Hope.
- ★ Gail Scott, Diane Nelson and Katrina Waldron attended TOBI training for new DHS TB billing & medication ordering
- ★ Gail Scott, Katrina Waldron and Amy Fairfield participated in the UW Whitewater & Walworth County's Infectious Disease Emergency Response Meeting (first of many) to plan an exercise for an on-campus communicable disease outbreak.
- ★ The Health Department hosted 2 Viterbo University BSN completion students and one UW Green Bay BSN completion student who all stated they had a great Public Health Clinical experience.
- ★ The Child Death Review team (CDRT) meeting was well attended with the review of 3 adolescents/young adult deaths, 2 from multiple drug intoxication. The team was led in a self-care activity by Holly Pagel from Jefferson County Human Services and also discussed possible prevention/intervention recommendations to prevent future premature deaths. As part of her role on the CDRT, Amanda Lenz attended a Grief Seminar at Rainbow Hospice for caregivers who experience sudden death.
- ★ The Health Department was asked to consult with Walworth County Public Health regarding Jefferson County's Maternal and Child Health (MCH) program and services as Walworth County is considering providing more MCH services.
- ★ Diane Nelson participated in the Zero Suicide meeting with review of draft suicide prevention brochure; discussed increase of suicides in Jefferson County (all of 2016 - 9 suicides, 2017 to mid-July - 7 suicides).
- ★ Site visit by state Maternal and Child Health contract administrator for mid-year review of progress on 2017 GAC objectives.
- ★ Amanda Lenz, new Public Health Nurse, attended ICS 300 training.
- ★ Emi Reiner attended the Mid-Year Training Institute sponsored by the Community Anti-Drug Coalitions of America (CADCA) with scholarship assistance. Emi stated, "I attended the anti-drug coalition training in Atlanta, GA and was able to learn from other coalitions and experts in the ATODA field. One of our goals is to involve the faith-based community, the DA's office, schools, and other sectors of the community who want to work on a shared goal to prevent and reduce substance use. The ATODA Coalition is looking to apply for a Drug-Free Communities grant in 2018."
- ★ Gail Scott met with City of Watertown Department of Public Health and Donna Haugom, Jefferson County Emergency Management to discuss Emergency Support Function #17 as it pertains to the Health Department taking the lead role in Animal & Veterinary Services response during a disaster or outbreak.



- ★ Gail Scott and Donna Haugom had a preliminary teleconference with the United States Department of Agriculture (USDA) on an Animal Biosecurity Training to be held in Madison with visits to 2 farms in Jefferson County. Further meetings are planned.
- ★ The Car Safety Seat Technicians just got their 100<sup>th</sup> referral for a car seat check and completed 11 car seat checks in July. The Public Health Nurses provided 3 Pack N Plays to families with infants.
- ★ 44 immunizations given to 19 clients. 18 confirmed and probable communicable disease cases with 60 suspect or not a case followed – many for possible Lyme's Disease or suspect Hepatitis C.

## 2017 Jefferson County Fair



Vicki Gallardo, Katrina Waldron, Mary Magnuson, Amanda Lenz and Emi Reiner enjoyed participating at the Jefferson County Fair to promote Lyme disease awareness (very popular topic!), car seat safety, prevention of tobacco use, and promotion of adult vaccines in the Fort HealthCare tent. Katrina Waldron spoke live on WFAW radio to promote these topics. Amanda Lenz educated Fair attendees on the Aging and Disability Resource Center as part of her role on the I-team for the elderly.

This year at the fair we conducted a public opinion survey about a 100% tobacco-free County Fairground. Of those surveyed, 70% (108/155) were "strongly in favor" of a tobacco-free fairground. These results show strong

support for tobacco-free policies in public outdoor spaces such as the fairground. Other results from the survey were: 15% (24/155) "somewhat favor;" 5.2% (8/155) "somewhat oppose;" (6.5%) 10/155 "strongly oppose;" and (5.2%) 5/155 "don't know/unsure." We also asked people what they think about secondhand smoke and 85.2% (132/155) felt that breathing smoke from tobacco products was "very harmful." In addition to doing the survey, we provided education to people about the harms of tobacco products and cessation information. We collected cigarette butts and tobacco-related trash at the fairground to show people that tobacco not only creates litter, but it harms our bodies, damages our natural environment, and creates a hazard to children and animals.



## Jail Health Report

## Jail Health Statistics January – July 2017

Dental Care Sick Call	88	Referrals (off-site)	99
Dentist Visits	16	Respiratory Treatment	11
Lab Work	128	Suicide Attempts	0
MD Mental Health Evaluations	18	Suicide Completions	0
MD Sick Calls	82	Tuberculosis (TB) Skin Tests	335
Mental Health Meds	280	Tuberculosis – Active	0
Nursing Visits	2,714	Tuberculosis – Latent	0
Nutritional Services	37	Withdrawals – Benzo/Opiate	152
Radiology (off-site)	17	Withdrawals – Alcohol	66
Chronic Disease (number of inmates seen)			
Asthma	35		
Cardiac/Hypertension	74		
Diabetes	30		
Hepatitis C	0		
HIV	1		
Pregnancy	14		
Seizures	15		

## Viterbo RN to BSN Student

By Diane Nelson, RN, MSN, Public Health Program Manager

She really enjoyed her time here at the Jefferson County Health Department.

She had no idea the breadth of what Public Health does. She had not really thought much about how much community involvement Public Health had. Trish spent time with several of us, Jail, Community Support Program (CSP), Dental Health, etc. She had commented about what a pleasant environment with such a good comradery between the staff. Her parting comment to Nancy Schneider was, "If you would offer me a job tomorrow, I would jump at the chance to work for Jefferson County and with you."



### Safety City Presentations



Safety City is a Summer School program held in Fort Atkinson that assists kids ages 4 to 5 years old who are about to enter Kindergarten. Amanda Lenz and Nancy Schneider provided information on Mr. Yuk Poison Prevention and Vicki Gallardo and Mary Magnuson taught about Car Seat Safety. About 80 children attended the programs.

### WIC Program Update by Mary Wollet, RD, WIC Project Director

- ★ Vicki Gallardo went to Safety City in Fort Atkinson to do a booster seat presentation, and she was also at the Jefferson County Fair on July 12 to distribute info on car seat safety.
- ★ Mary Wollet trained 2 new farmers for the Farmers Market Nutrition Program and met with Head Start cook Gina Cox to review menu changes for the new meal pattern.
- ★ Jennifer Gaal, WIC Breastfeeding Coordinator, attended the WIC-sponsored and required CLS (Certified Lactation Specialist) training in Appleton at the end of July and beginning of August. This week-long course is intensive.
- ★ Multiple meetings were held to discuss a decrease in WIC grant funding and effect on program and staffing needs.

### Goals for August

- ✓ Continue updating the Public Health Preparedness Plan including updating Key Contact Lists and training of Michele Schmidt on WEAVR administration. WEAVR is the state-wide volunteer registry.
- ✓ Continue to orientate new Public Health Nurse.
- ✓ Submit the 2018 Health Department budget.
- ✓ Continue Munis training.
- ✓ Participate in the Jefferson County Strategic Plan process.
- ✓ Further develop the Community Health Improvement Plan.
- ✓ Submit the 2017 WIC Budget.
- ✓ Meet with the USDA on a scheduled Animal Biosecurity Training that will be held in Madison with 2 farm visits in Jefferson County.
- ✓ Participate in National Night Out.
- ✓ Plan for Fall Mass Clinics.

## **Congratulations!!!**

### **Car Seat Technicians Win the State Car Passenger Safety Team of the Year Award at the Governor's Conference on Highway Safety**



Car Safety Seat Technicians: Vicki Gallardo, RDT, WIC Dietetic Technician, Nancy Schneider, RN, BSN, Public Health Nurse, Mary Magnuson, RN, BSN, Public Health Nurse with the award.

The Jefferson County Health Department Child Passenger Safety (CPS) Team was presented with the "State of Wisconsin Child Passenger Safety Team of the Year" award at the Governor's Conference on Highway Safety.

Each year the Wisconsin Child Passenger Safety Program recognizes an outstanding CPS Technician, CPS Instructor and CPS Program of the year that have been nominated by their peers/co-workers. A committee of past award recipients review the nominations and determine the winner. The awards are in honor of Beth Kindschi of Monroe, WI who is a lead CPS Instructor and pioneer in the field of child passenger safety in Wisconsin and on a national level.

Motor vehicle crashes continue to be the number one cause of death and fatalities of children. Child Passenger Safety advocates promote the safe transportation of children by using child restraints and educating parent/caregivers on how to use them properly.

The Jefferson County CPS team is passionate and committed to having the children in Jefferson County safely restrained in the proper car safety seat. Members Nancy Schneider, RN, BSN, Public Health Nurse, Vicki Gallardo, DTR, WIC Dietetic Technician, and Mary Magnuson, RN, BSN, Public Health Nurse accepted the award at the Governor's Conference on Highway Safety in Appleton.



## Financial Update

Following are financial statistics per the "7/31/2017 Revenue/Expense Report":

Revenue Posted/To Be Collected: \$363,839.31 Pro-rated Approved 2017 Tax Levy Applied: \$488,954.08

Total Estimated Revenue as of 7/31/2017: \$852,793.39

Total Expenses as of 7/31/2017: \$866,993.46

Estimated Deficit as of 7/31/2017: (\$14,200.07) 2016 Carryover for Cribs applied to date: \$1,400.00

Net Estimated Deficit as of 7/31/2017: (\$12,800.07)

Note: Reserve Fund Balance available in the amount of \$130,199 will be used to offset any end-of-year deficit.

- ✓ Annual 2016 WIMCR report filed with State by deadline
- ✓ Initial 2018 Budget submitted to Ben/Admin and Marc/Finance by deadline
- ✓ WIC 2017 Budget submitted to State WIC office by deadline

## National Night Out

Amanda Lenz, RN, BSN, Public Health Nurse participated in the Nation Night Out providing information on car seats.



## Public Health Report

- ✓ ICS 300 training completed by Amanda Lenz, RN, BSN, Public Health Nurse.
- ✓ Annual WPHA Nursing conference attended by Emi Reiner, RN, BSN, Public Health Nurse where she presented a breakout session on our Healthy Smiles for Mom and Baby pilot with Children's Health Alliance of Wisconsin.
- ✓ Networking visit to Women's Health Center in Watertown to discuss referrals to dental and PNCC programs- Emi Reiner, RN, BSN, PHN and Diane Nelson, RN, MS, PH Program Manager.
- ✓ Networking visit to Madison/Dane County Public Health Sexually Transmitted Infections/HIV treatment clinic- Katrina Waldron, RN, BSN, PHN and Diane Nelson.
- ✓ Webinar- Lactation and alcohol use by First Breath.
- ✓ Alternative Response Review participation with Human Services Child Protective Services and Juvenile Justice- Melissa Koenigs, LPN, PH Technician and Diane Nelson.
- ✓ Bi-Annual Vaccines for Children site visit by State Department of Health Services completed.
- ✓ Reducing Recidivism Coalition meeting- Emi Reiner and Diane Nelson.
- ✓ Diane Nelson was picked to attend the Anniston Alabama training held by the Center for Disaster Preparedness but it was canceled due to Hurricane Harvey.
- ✓ Jefferson Night out with the Cops event attended by Vicki Gallardo, DTR and Katrina Waldron.
- ✓ Johnson Creek Children's Safety Fair attended by Mary Magnuson, RN, BSN, Public Health Nurse and Nancy Schneider, RN, BSN, Public Health Nurse.
- ✓ UW student nurse preceptorship meeting attended by Diane Nelson and Mary Magnuson.
- ✓ Regional Prenatal Care Coordination meeting in Madison attended by Mary Magnuson.
- ✓ Jennifer Gaal, RD completed the Certified Lactation Specialist training as a requirement of her role as the Breast Feeding Coordinator for WIC.
- ✓ Gail Scott participated in the mass notification meetings to evaluate vendors.
- ✓ Gail Scott participated in the following preparedness meetings: South Central Healthcare Coalition, EMS Chiefs, Local Emergency Planning Committee, Watertown Healthcare Coalition, USDA planning meeting for biosecurity training at local farms and Public Health Preparedness (PHEP) Q&A webcasts.
- ✓ Gail Scott and Nancy Schneider attended the mandatory Wise Grants training for the BOTS car seat grant.

## Fun at the Fiesta!! Thanks to all who helped make it a fun event!





**WIC Program Update by Mary Wollet, RD, WIC Project Director**

Hello, Mary!

I want to thank you, Jennifer, and the rest of your wonderful staff for allowing me to visit your WIC clinic this past Monday. I was amazed by the wealth of knowledge, resources, and outreach of your site! This experience has really opened the door to community nutrition for me, and I look forward to potentially pursuing a position in that area in the future. It was such a joy to get to know you all, and I truly appreciate the warm and inviting welcome you gave me!

If you could please pass this on to Jennifer as well. It was really an honor and joy to work with her and I want to thank her for being such an accommodating host for the day. It was easy to learn so much from such an experienced and gifted RD!

Best,

Makayla Emmer, Mount Mary University

- ✓ Vicki Gallardo participated in Jefferson's National Night Out promoting car seat safety.
- ✓ WIC hosted a Mount Mary University dietetics intern for a job shadow day.
- ✓ Mary Wollet, RD met with Head Start cooks to go over this school year's menu and new requirements.
- ✓ Jennifer Gaal, RD completed special diet requests for Head Start throughout the month of August.
- ✓ WIC spent their \$500 WIC environment improvement grant funding.

**Goals for September**

- ✓ Continue updating the Public Health Preparedness Plan including updating Key Contact Lists and training of Michele Schmidt on WEAVR administration. WEAVR is the state-wide volunteer registry.
- ✓ Continue to orientate new Public Health Nurse.
- ✓ Submit the 2018 Health Department budget.
- ✓ Continue Munis training.
- ✓ Participate in the Jefferson County Strategic Plan process.
- ✓ Further develop the Community Health Improvement Plan (CHIP).
- ✓ Participate in a hazardous materials tabletop exercise.
- ✓ Plan for Fall Mass Clinics.
- ✓ Explore the feasibility of offering Sexually Transmitted Disease testing and treatment services.
- ✓ Train all Public Health Nurses in the "Parents as Teachers" program.
- ✓ Participate in the Community Dental Clinic/Rock River Free Clinic Strategic Planning process.
- ✓ Continue planning with UW Whitewater and Walworth County Public Health for a Mass Clinic exercise.